PRINT GUIDE

You can print using the following devices

- Cost is calculated by Black/White vs. Color and per side printed.
- If selecting Pay At Desk (Cash or Check only) for the payment type you will need to ask at the customer service desk to release the print.
- If paying by credit card you can release your print by entering the 4-digit code you received on the tablet at the copier.

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PRINT FROM A LAPTOP

- 1. Open a browser and go to print.princh.com
- 2. Enter the printer ID and upload your 2. Open your document and share it documents
- 3. Adjust your print settings
- 4. Pay using one of the available options



PRINT FROM A MOBILE OR TABLET

- 1. Install the Princh app for iOS/Android or print without the app
- with the Princh app *
- 3. Select the printer by scanning the QR code and adjust your settings
- 4. Pay using one of the available options

When you submit your print you will receive a 4 digit security code. You will need this code to retrieve your print.

* If you cannot or do not wish to install the mobile app, simply scan the QR code below with your device's camera and follow the instructions on the screen.

FORMAT	COLOR	PRICE	PRINTER ID
LETTER	Black/White	\$0.05	109046
	Color	\$0.25	
LEGAL	Black/White	\$0.05	7.4
	Color	\$0.25	
LEDGER	Black/White	\$0.05	109046 Scan QR Code or visit
	Color	\$0.25	https://print.princh.com and enter the Printer-ID#
			shown above.

