

**Jefferson County Rural Library District
Board of Trustees 2021 Budget Workshop
Meeting Location: Online, via Zoom.us
Minutes – Wednesday, September 23, 2020**

Call to Order: Chair Ellen Hargis called the meeting to order at 10:00 A.M. Present were Trustees Ellen Hargis, Michael Kubec, Hal Beattie, and Joan Chapdelaine; and Director Tamara Meredith.

Agenda: Hal Beattie **moved to approve** the agenda as amended. Michael Kubec **seconded the motion** and the **motion carried**.

[Jefferson County Assessor Jeff Chapman arrived at 10:02 A.M.]

Review of property tax estimates for 2021 with Jeff Chapman, Assessor's Office: Jefferson County Assessor Jeff Chapman reviewed the revenue projections for 2021. Chapman reported that property values will continue to rise, and he gave an overview of TAV revenues, projecting that TAV numbers will decline in 2021.

[Jefferson County Assessor Jeff Chapman departed the meeting at 10:29 A.M.]

Overview of projected revenue and expenditure change in 2020: Tamara Meredith led a review of expected changes from 2020 to 2021 projected revenue and expenditure figures.

Review Expenditures:

Salaries and Benefits - review spreadsheets by BARS category: Tamara Meredith and the Board reviewed the projected salaries, mandated benefits, and other benefits. Thirteen library staff members will be receiving scheduled 3% step increases. Total benefits expenditure is expected to increase approximately 3.2% in 2021.

Operating Expenditures - review spreadsheets by BARS category: Tamara Meredith and the Board reviewed the projected operating expenses for 2021.

Materials - review spreadsheets by BARS category: Tamara Meredith and the Board reviewed the proposed budget for materials expenses for 2021.

Capital - review spreadsheets by BARS category: Tamara Meredith reviewed the proposed draft budgets for Capital expenditures in 2021.

[Board Chair Ellen Hargis called for a 30-minute break at 12:00 P.M.]

[Meeting resumed with all Trustees and Tamara Meredith present at 12:30 P.M.]

Review Revenue:

Estimated 2021 Revenue by BARS Category: Tamara Meredith and the Board reviewed the estimated Revenue for 2021.

Meeting adjourned at 1:10 P.M.

Ellen Hargis, Chair

Hal Beattie, Secretary

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