

Jefferson County Rural Library District
Board of Trustees 2019 Budget Workshop
Library Shold Room, Port Hadlock, WA
Minutes – Wednesday, September 25, 2019

Call to Order: Vice Chair Ellen Hargis called the meeting to order at 10:03 A.M. Present were Trustees Hal Beattie, Michael Kubec, and Tom Hagen; Director Tamara Meredith; and Staff Member Emily Henry.

Agenda: Hal moved to approve the agenda as written. Michael Kubec **seconded the motion** and the motion carried.

Second Review of 2020 Budget Spreadsheets - changes:

Salaries and Benefits: review spreadsheets by BARS category: The Trustees reviewed the salary and benefits details for 2020, which has now been adjusted to include a second teen intern and increased tuition reimbursement funding.

Operating Expenditures: review spreadsheets by BARS category: Tamara Meredith and the Board reviewed the projected operating expenditures, which now include slight adjustments to equipment, telecommunications, and program funding.

Materials: review spreadsheets by BARS category: Tamara Meredith and the Board reviewed the proposed breakdown for materials for 2020.

Capital: review spreadsheets by BARS category: Tamara Meredith and the Board reviewed the proposed breakdown for capital expenses in 2020.

Preliminary Review of Revenue Estimates: Tamara Meredith led a brief review of the estimated revenues for 2020. More detail about revenue will be provided by Jefferson County Assessor Jeff Chapman later in the meeting.

[Jefferson County Assessor Jeff Chapman and Property Tech III Lauralee Kiesel arrived at the meeting at 10:54 AM]

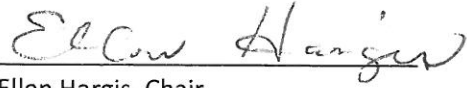
Review of property tax estimates for 2020 with Jeff Chapman, Assessor's Office: Jefferson County Assessor Jeff Chapman and Property Tech III Lauralee Kiesel reviewed the revenue projections for 2020. Chapman reported that property values will continue to rise, and he gave an overview of TAV revenues, projecting that TAV numbers are estimated to remain the same as 2019. He also reported that DNR PILT revenue is growing.

[Jefferson County Assessor Jeff Chapman and Property Tech III Lauralee Kiesel departed the meeting at 11:43 A.M.]

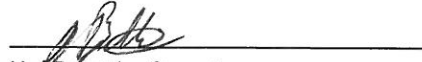
Review Revenue (updated information): After reviewing the Assessor's projected numbers and recommendations, revenue estimates were adjusted to include a high balance of \$1,797,000 for Property Tax revenue.

Meeting adjourned at 11:50 A.M.

Next Meeting: Regular Meeting: 10:00 A.M. – 12:00 P.M., Wed., October 9, 2019 at the Main Library

A handwritten signature in cursive script, appearing to read "Ellen Hargis", written above a horizontal line.

Ellen Hargis, Chair

A handwritten signature in cursive script, appearing to read "Hal Beattie", written above a horizontal line.

Hal Beattie, Secretary