



ART POLICY

Adopted 03/11/1998; Revised 12/11/2002

Jefferson County Rural Library District (JCRLD) welcomes gifts of art and may commission or purchase works of art. This artwork is subject to review and recommendation by the JCRLD Art Committee according to the selection criteria. Final authority for acceptance or rejection of artwork rests with the JCRLD Board of Trustees.

ART COMMITTEE

1. The Chair of the JCRLD shall appoint a minimum of five to serve as the Art Committee. This committee may be increased up to seven total members.
2. Membership of the committee shall include a representative of the Board and may also include members outside the Board. Selection of outside members will be based on demonstrated expertise in the field of art and may include members of the community's Friends of the Library group, an artist or arts-related professional (collector, curator, etc.), and a project architect when appropriate.
3. A Standing Committee of five members will hold office for a term of three years, renewable for one additional term.

RESPONSIBILITIES OF THE ART COMMITTEE

1. The Art Committee will be responsible, subject to Board approval, for the development, review, and modification of:
 - a. Selection criteria and their implementation.
 - b. Insurance guidelines to be followed to cover both loaned and permanent works.
 - c. Necessary forms and procedures to be used for acquisitions and the acknowledgment of gifts.

2. All works of art offered to the Jefferson County Rural Library District will be reviewed by the Art Committee. Subject to selection criteria, the Art Committee will recommend to the JCRLD Board whether or not to accept the work. The JCRLD Board will have final authority.

3. The Art Committee will also consult with the Library Director on appropriate site(s) for the placement of work(s).

4. In the event of a new work being created for the Library, the Art Committee will develop a concise written proposal for Board approval describing the objectives, parameters, restrictions, locations and defining the expectations for the work.

5. The Art Committee does not provide value estimates on gift material, because such estimates, to be accurate, require expert knowledge. The Library staff will give receipts for any gifts for income tax purposes, as requested. Such receipts will identify and acknowledge gifts without appraising them. Appraisals are the responsibility of the artist or donor.

6. The Art Committee, subject to Board approval, reserves the right to move and relocate art work for any reason it deems necessary.

DISPOSITION OF WORKS OF ART

Disposition of works of art will be made by the Board of Trustees in consultation with the Art Committee.