



## **EMERGENCY CLOSURE POLICY**

**Adopted 01/09/2019**

The Jefferson County Library may close the library facility or suspend mobile library services when operations are disrupted due to events outside of Library control. Such events may include, but are not limited to, weather-related emergencies, natural or man-made disasters, long-term loss of electricity or other utility, a declared health emergency, and/or any other event that inhibits the ability to safely conduct normal activities.

The Library may be closed or mobile services suspended under any of the following emergency conditions:

- When weather conditions make travel to and/or operation of the facility impractical or unsafe.
- When an emergency has been declared by a government agency and all but essential services have been curtailed, area residents have been asked to restrict their travel, and/or government offices and schools in the community have been closed.
- When an unsafe and/or unhealthy working condition has been created due to loss of electrical power or other utility, heating/air conditioning system failure, etc.
- Any other condition or event that may adversely affect the health and safety of Library staff, volunteers, and/or the public.

The Library Director or designee shall make all closure or service suspension decisions.