

Jefferson County Rural Library District
Board of Trustees Regular Meeting
Library Shold Room, Port Hadlock, WA
Minutes–Wednesday, October 11, 2017

Call to Order: Chair Sylvia White called the meeting to order at 10:00 A.M. Also present were Jefferson County Library Director Tamara Meredith and former director Meredith Wagner; trustees Michael Kubec, Ellen Hargis, Hal Beattie, and Leigh Hearon. Staff members Brwyn Griffin, Barbara Arnn, Russ Stamp, and Chris HoffmanHill were also present.

Citizen’s Questions and/or Comment: None

Agenda: Michael Kubec moved to approve the agenda. Ellen Hargis seconded the motion, and the motion was carried.

Trustee Education: Teen Services Coordinator Russ Stamp provided an overview of the Make Do Share program with which the library is currently involved. The program aims to help participants develop a “learner-centered, core STEM ecosystem.” The program was initiated by the Kitsap Regional Library and participants besides Jefferson County Library include rural libraries in Burlington, Washington, Oklahoma, and Pennsylvania.

Stamp pointed out that community engagement is a focus of the program, and stakeholder meetings have been an important part of defining goals. Stamp has been impressed by the affective ~~sorts~~ responses the community has offered—hoping for helping youth to see themselves as capable and empowered. Challenges in the county include poverty, isolation, and simple issues of access to transportation. Stamp hopes to be able to take the program to the south county area.

[Stamp left the meeting at 10:17.]

Minutes: Hal Beattie moved to approve the minutes of the September 13, 2017, board meeting as written. Michael Kubec seconded the motion, and the motion was carried.

Discussion of the minutes of the September 18, 2017, board meeting led to two amendments: insertion of the word “be” in the phrase “continue to [be] lower” in the fifth paragraph, and insertion of Sylvia White name as chair in place of Leigh Hearon. Michael Kubec then moved to approve the minutes of Sept. 18, 2017, meeting as amended. Hal Beattie seconded the motion, and the motion was carried.

Ellen Hargis moved to approve the minutes of the September 22, 2017, board of trustees meeting. Leigh Hearon seconded the motion, and it was approved.

Financial Report for September 2017: Tamara Meredith reviewed the financial reports for September 2017. Revenues received for this period totaled \$33,325. There were no capital expenditures for this period. The operating monthly reconciliation with the county shows a balance of \$605,893. The grand total of fund balances is \$3,027,977.

c. New Director Orientation—Trustees and Director Tamara Meredith shared brief personal introductions about backgrounds, interests, and favorite types of reading.

A discussion/review of the Strategic Plan developed last year led to agreement that some reworking of the focus areas might be appropriate. Tamara Meredith and Ellen Hargis agreed to work on this. The trustees agreed that the December 18 might be a good time to discuss this at an extended board meeting.

Tamara Meredith expressed her understanding that the board is responsible for setting the agenda for what happens through the library and her job is to make that happen.

It was decided that after the first of the year the director's monthly report should include an item describing progress on a constituted work plan.

Communications: Ellen Hargis asked that the minutes reflect the board's appreciation of the work *performed* by Barbara Arnn, whose last meeting this is, as Recording Secretary.

Meeting Adjourned at 1:50 P.M.

for Barbara Arnn
Barbara Arnn, Recording Secretary

Sylvia White
Sylvia White, Chair

Michael Kubec
Michael Kubec, Corresponding Secretary

Next Regular Meeting: 10:00 A.M., Wednesday, November 8, 2017 (Main Library)