

**Jefferson County Rural Library District
Board of Trustees 2023 Budget Workshop
Meeting Location: Hybrid – Shold Room and via Zoom.us
Minutes – Wednesday, October 5, 2022**

Call to Order: Chair Michael Kubec called the meeting to order at 9:01 A.M. Present Trustees Cheri Van Hoover, Vickie Norris, George Sibley, and Joan Chapdelaine, and Director Tamara Meredith.

Overview of projected revenue and expenditure change in 2023: Tamara Meredith led a review of expected changes from 2022 to 2023 projected revenue and expenditure figures.

Review Expenditures:

Salaries and Benefits - review spreadsheets by BARS category: Tamara Meredith and the Board reviewed the projected salaries, mandated benefits, and other benefits for 2023.

Operating Expenditures - review spreadsheets by BARS category: Tamara Meredith and the Board reviewed the projected operating expenses for 2023.

Materials - review spreadsheets by BARS category: Tamara Meredith and the Board reviewed the proposed budget for materials expenses for 2023.

[Jefferson County Assessor Jeff Chapman and Property Tech III Lauralee Kiesel arrived at 9:55 A.M.]

Review of property tax estimates for 2023 with Jeff Chapman and Lauralee Kiesel, Assessor's Office: Jeff Chapman reviewed tax revenue projections for 2023. Chapman reported that property values will continue to rise, and he gave an overview of TAV and DNR revenues. He also shared the library's current levy rate of \$.32 per \$1,000.00.

[Jeff Chapman and Lauralee Kiesel departed the meeting at 10:40 A.M.]

Review Revenue:

Estimated 2023 Revenue by BARS Category: Tamara Meredith and the Board reviewed the estimated Revenue for 2023.

Friends of the Library: Tamara Meredith and the Board reviewed the 2023 Wish List that will be presented to the Friends of the Library for 2023 reimbursable expenses.

Capital Expenditures:

Capital - review spreadsheets by BARS category: Tamara Meredith reviewed the proposed draft budget for Capital expenditures in 2023.

Final Review of 2023 Budget Spreadsheets: A final review of all spreadsheets was conducted and requested adjustments made to draft documents after Trustee discussion. Tamara Meredith will prepare a full draft for the October Board Meeting which can then be approved for public viewing and comment.

Meeting adjourned at 11:55 A.M.

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Michael Kubec

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Michael Kubec, Chair

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Joan M. Chapdelaine

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Joan Chapdelaine, Secretary