

**Jefferson County Rural Library District
Board of Trustees Special Meeting – Board Retreat
Finnriver Farm & Zoom Conference Call
Minutes – Wednesday, August 17, 2022**

Call to Order: Board Chair Michael Kubec called the meeting to order at 9:02 A.M.

Present: Jefferson County Library Trustees Michael Kubec, Cheri Van Hoover, Joan Chapdelaine, George Sibley, and Vickie Norris; and Library Director Tamara Meredith.

Citizen Questions and/or Comments: none.

Approve/Amend Agenda: Vickie Norris moved to approve the agenda. Cheri Van Hoover seconded the motion and the motion carried.

Introductions: Trustee Michael Kubec led the Trustees and Director in a “get to know you” activity.

Intellectual Freedom: Director Tamara Meredith continued the Intellectual Freedom training for Trustees that had begun at the August 10th Board meeting.

[Consultants Nathan Wiggin and Sam Fleishman from ComEngage joined the meeting via Zoom at 10:16 A.M. Consultant Georgia Llomax joined the meeting in person at 10:20 A.M.]

Community Needs Assessment Report: ComEngage consultants Nathan Wiggin and Sam Fleishman presented their findings and observations from the recently completed Community Needs Assessment. A written report and copy of the presentation will be made publicly available at a later date.

[Consultants Nathan Wiggin and Sam Fleishman left the meeting at 11:00 A.M.]

Junior Taxing District Levies and Taxes: Consultant and former Pierce County Library System Director Georgia Llomax presented information about funding for junior taxing districts, including statutory authority, levy calculations, and voter-approved funding.

[A lunch break occurred from 12:50 P.M to 1:24 P.M. Consultant Georgia Llomax left the meeting at 1:24 P.M.]

Board Succession: The Trustees reviewed several other Library Districts’ approaches to Board succession. After discussion, it was requested that a revision to the District’s current Board Bylaws be drafted and brought to the next regular Board meeting.

Land Acknowledgements: Director Tamara Meredith shared information about land acknowledgements and local indigenous cultures. It was requested that the Equity Workgroup begin the process of developing a draft land acknowledgement to be shared with and reviewed by the Trustees at a future meeting.

Meeting adjourned at 2:46 P.M.

Next Regular Board Meeting: 10:00 A.M., Wednesday, September 14, at the Jefferson County Library.

Michael Kubec

Michael Kubec, Chair

Joan M Chapdelaine

Joan Chapdelaine, Secretary