

**Jefferson County Rural Library District  
Board of Trustees Special Meeting  
Shold Room & Zoom Conference Call  
Minutes – Tuesday, June 28, 2022**

**Call to Order:** Board Chair Michael Kubec called the meeting to order at 10:01 A.M.

**Present:** Jefferson County Library Trustees Michael Kubec, Cheri Van Hoover, and Vickie Norris; and Library Director Tamara Meredith.

**Citizen Questions and/or Comments:** none.

**Approve/Amend Agenda:** Vickie Norris **moved to approve** the agenda. Cheri Van Hoover **seconded the motion** and the **motion carried**.

**DISCUSSION/ACTION: Hagen Garage Expansion:** The Trustees reviewed the bids submitted by Hoch Construction (\$761,576) and Neeley Construction (\$772,000). Library Director Tamara Meredith verified that both companies met all of the mandatory requirements for bidder responsibility, and that Hoch Construction had submitted the lowest responsive bid. Trustee Vickie Norris **moved to award the contract** for the Hagen Garage Expansion to Hoch Construction; Trustee Cheri Van Hoover **seconded the motion** and the **motion carried**. Library Director Tamara Meredith will send the Notice of Award to Hoch Construction and begin the contracting process.

**Meeting adjourned at 10:07 A.M.**

**Next Regular Board Meeting:** 10:00 A.M., Wednesday, July 13, at the Jefferson County Library.

  
Michael Kubec, Chair

  
Joan Chapdelaine, Secretary